

Model - Standard form for a request for information of public interest

Name of public authority or institution _____

Headquarters/Address _____

Date _____

Dear Sir/Madam _____,

I hereby make a request in accordance with Law No 544/2001 on free access to information of public interest, as amended. I would like to receive a copy of the following documents (the applicant is requested to list as concretely as possible the documents or information requested):

I would like the requested information to be provided to me:

By e-mail to: _____

By e-mail in editable format: _____ at _____

In paper format, to the address:

I am willing to pay the costs of copying the requested documents (if hard copies are requested).

Thank you for your request,

signature of the applicant (optional)

Name and surname of petitioner _____

Address to which you wish to receive the reply/e-mail _____

Profesia (optional) _____

Telefon (optional) _____